



## PARTICIPATION APPROVAL FORM

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### PART I: PROGRAM AND APPLICANT INFORMATION

To be completed by the applicant.

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
LAST NAME

#### PROGRAM CHOICE

Students should seek approval from their home institution for their first and second choice SFS programs. Please list your top program choices in order of preference. SFS will consider the student approved for the following programs:

\_\_\_\_\_  
FIRST CHOICE LOCATION

\_\_\_\_\_  
SESSION

\_\_\_\_\_  
YEAR

\_\_\_\_\_  
SECOND CHOICE LOCATION

\_\_\_\_\_  
SESSION

\_\_\_\_\_  
YEAR

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### PART II: APPROVAL

To be completed by the study abroad office or appropriate authority on campus.

**Has this student ever been on academic probation or subject to disciplinary action?**

Yes  No  I do not have access to this information

If **Yes**, please provide additional information below or contact SFS Admissions at [admissions@fieldstudies.org](mailto:admissions@fieldstudies.org) or 1.800.989.4418.

**Has this student obtained the necessary approval from your institution to study abroad?**

Yes  Approval in process  Approval not required

**Will credits earned by this student in an SFS program be accepted for their degree program at your institution?**

- Yes, transfer credit is guaranteed.  
 Yes, but final approval cannot be granted until after the student completes the program.  
 Yes, but subject to certain conditions  
 No

**Additional comments regarding this student's approval for their SFS program:**

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#### HOW TO SUBMIT:

##### STUDENTS:

Please scan & upload the completed form to your SFS portal.

##### STUDY ABROAD STAFF:

Please scan & email the completed form to [admissions@fieldstudies.org](mailto:admissions@fieldstudies.org)

**PART III: INSTITUTION CONTACT INFORMATION:**

To be completed by the study abroad office or appropriate authority on campus

**STUDENT PARTICIPATION APPROVED BY:**

\_\_\_\_\_

NAME

\_\_\_\_\_

TITLE

\_\_\_\_\_

OFFICE

\_\_\_\_\_

INSTITUTION

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

DATE

**NOTIFICATION OF STUDENT ACCEPTANCE:**

Students will be notified of their admissions decision through their SFS portal. Does someone at your institution need to be notified of this student’s acceptance?

Yes  No

**If yes,** please provide their contact information below:

\_\_\_\_\_

FIRST NAME

\_\_\_\_\_

LAST NAME

\_\_\_\_\_

EMAIL

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